

# INFORMATION NOTE ON THE MANAGEMENT OF PERSONAL INFORMATION

## 1. General information

Associazione Culturale Giorgio Pressburger (head office: Trieste, 34148, via del Carpineto 31, Italy), as the controller of personal information is committed to protecting the privacy of users and to compliance with the relevant regulations, under the currently effective legislation, in particular, Regulation no. 2016/679/EU of the European Parliament and of the Council, hereinafter referred to as: the GDPR.

The purpose of this information note (hereinafter referred to as: "Information note on the management of personal information") is to inform the users of our services and / or our clients (hereinafter referred to as: the "user") on the procedures for collecting, using and disseminating information that users provide to us through this website [www.giorgiopressburger.eu](http://www.giorgiopressburger.eu) and / or when collecting data which we perform during the provision of services requested from us by the client.

This Information note on the management of personal information (together with other documents referred to in this Information note and the Information note on cookies) defines the bases for processing personal information under the currently effective regulations, in particular Regulation no. 2016/679/EU of the European Parliament and of the Council (hereinafter referred to as: the GDPR) which is collected from the Clients or which are provided to us by the client. Please read the following information carefully to understand the aspects and procedures for handling your personal information and the ways of handling personal information.

This Information note on the management of personal information (if necessary, together with other documents referred to in this Information note and the Information note on cookies) shall be applicable to data management in case of the already registered users and / or clients, from whom we have already received consent for the data management under the laws in force mentioned above.

## **2. What kind of information do we collect from the user and how long do we store these data?**

(Personal data under Article 4, 5, 13 and 44 of the GDPR) We are authorized to collect and manage the following data:

- First name and last name
- E-mail address

**2.1. Information provided by the user:** The user provides us with information containing also data necessary for the identification of the person (hereinafter referred to as: “Personal data”) when he or she uses our Platforms, or when filling in forms, when participating in one of our programs, promotions or surveys, when he or she contacts us by phone, e-mail or in any other way, when the user reports a problem and / or assigns us or requests a service from us.

Personal data may include the following:

- The information required to register the services offered on our Platforms or the information necessary to access other services provided by us, such as: name, e- mail address. All these fields must be completed. Associazione Culturale Giorgio Pressburger not able to provide the services offered if it does not receive the requested information;
- Information on the position when the user has consented to collecting and managing the referenced data.

## **3. Are the data of the user transmitted? How and where?**

We use the Personal data of the user within the European Union (“EU”) and do not send the data to countries outside the EU.

## **4. What rights does the user have in respect of their own personal data?**

(Under Article 15, 16, 17, 18, 19, 20 and 21 of the GDPR)

4.1. If it is made possible by the law, the user shall be authorized to receive a copy of the Personal data we have in our possession or to

request confirmation of whether or not his or her personal data are managed, and in this case the user shall be authorized to access the data under Article 15 of the GDPR. Before answering the user's question, we may ask the user to (i) verify his identity data and (ii) provide more details to be able to better answer their question. We try to respond within the shortest possible rational time. If the user wishes to exercise this right, he or she must contact us at one of the addresses given below.

4.2. The user shall be authorized to update, supplement and modify their own Personal data anonymously or to delete them by contacting us at any of the addresses given below. The user may terminate their own online account at any time and shall be authorized not to give their consent to handling their own Personal data.

4.3. If the user thinks that their rights have been violated, he or she shall be authorized to file a complaint with the competent data protection authority or bring the infringement before a court.

4.4. In addition to this, the user shall be authorized to receive the Personal data concerning them and provided by them to us in an edited and generally used, legible form, or to forward these data to another data manager.

## **5. Cookies and similar technologies**

For more detailed information please see our Information note on cookies.

## **6. Link to other websites and the social media**

Our Platforms may periodically contain links to other websites or advertisers and subsidiaries associated with our network. If the user clicks on the link of these websites, he or she should not forget that these websites have their own privacy policies and that we do not assume any liability for these rules and policies. These policies must always be read before submitting Personal information to these websites.

## **7. Amendments to the Information note on the management of personal information**

Any future amendment to the Information note on the management of personal information will be published on this site. If it is required, we will

inform the users thereof or ask for their consent. We ask the user to regularly use this page due to any potential update or modification that we have carried out in the Information note on the management of personal information.

## **8. Notification addresses and the Person in charge of personal data protection**

If the user wants to contact us at any time to exercise their relevant rights or to ask questions about Personal data, he or she can do so at the following address: [info@giorgiopressburger.eu](mailto:info@giorgiopressburger.eu);